

Disposal of Surplus Property

The Library may from time to time have property or equipment that is no longer needed for its operations. For purposes of this policy, “surplus” is defined as any tangible, personal property owned by the Library that is not needed at present or in the foreseeable future or that is no longer of value or use to the Library.

The Library Director shall coordinate the disposition of surplus property and shall aid the Board of Trustees by determining what should be declared surplus and the best method of disposal.

- Items of any value may be donated or sold to the City of Bloomington, any other tax supported library, or Illinois Library System.
- Items determined to be worth \$1,000 or less may be disposed of in an appropriate method determined by the Library Director.
- Items determined to be worth more than \$1,000 may be sold after publishing a notice in accordance with 75 ILCS 5/4-16.
- If the property has been offered in one of the above manners and not been able to be sold, the property shall be considered worth less than \$1,000 and may be disposed of in an appropriate method determined by the Library Director.

Surplus property sold by the Library is sold in “as is, where is” condition without warranty, either express or implied, with payment on delivery expected.